QQI Certified Train the Trainer

Course Overview

What's Included?

As Ireland's leading provider in Train the Trainer, we offer thought-provoking and practical practice learning solutions. From the moment you join DCM, you get access to an unparalleled toolkit of resources, video content, quizzes and support.

Certification	Option 1	Option 2
QQI Certified Train the Trainer Course	**3 Days Live Remote Classroom via Zoom Education**	**Online Self Paced Course with 20 hours of video & sample exam questions**

Option 1 Remote Classroom

DCM Learning's remote classroom training delivers all the features of a classroom providing an engaging and interactive learning experience.

Option 2 Online Self-paced

Access the pre-recorded course content in your own time to suit your schedule. With the online option you can pause, rewind and rewatch the content as much as you need to.

Lifetime Access

As a DCM learner, you will have lifetime access to the pre-recorded course content for you to look back over and refresh your lean knowledge as your career progresses.

Ongoing Support

Providing you with support is of the utmost importance to us. We host monthly live Q&A's for you to directly speak with your trainer. You can also connect with our advisors at any time, through email or phone.

Who is This
Course For?

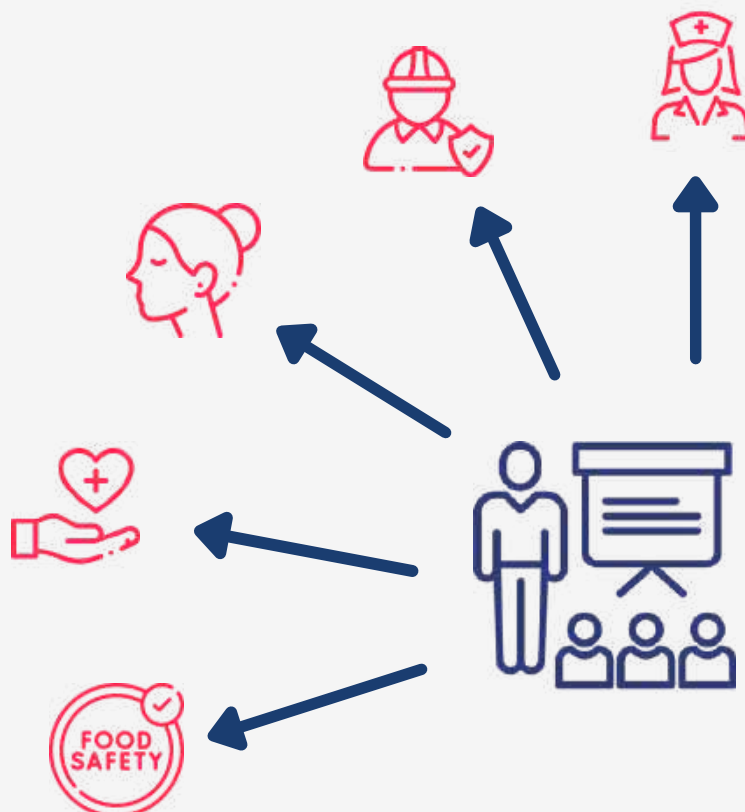## Perfect Your Training Delivery and Become a Trainer

Past learners have been;

- Freelance Trainer's Existing & New!
- HR Personnel
- Team Leaders & Managers
- Learning & Development Professionals

What can I use this certification for?

The course will give you the skills to both design and effectively deliver training courses. Enabling you to deliver courses across a wide variety of industries from;

- Professional Skills
- Hair & Beauty
- Healthcare
- Construction & Safety
- Childcare
- Food Safety
- Nursing
- & more!

What Will I Learn?

Our Train The Trainer course is designed to help you enhance your existing skills and prepare you to deliver training sessions in a dynamic and thought-provoking way.

- Explore the elements which impact on the effectiveness of a training session to include the learning environment.
- Demonstrate an awareness of a range of topics, including Equality, Diversity and Disability in the context of current legislation.
- Introduction to the Training Cycle and understood the importance of Training Needs Identification & Design as critical elements to the delivery and evaluation of the broad spectrum of training interventions
- Deliver appropriate training content and materials using a range of training aids.

Subject Overview

1. Process & Identifying Training Needs

- The 4 Stages of Learning
- Using adult learning principles in your training
- Identifying adults' learning styles
- he four steps in the Systematic Training Cycle
- How to gather and analyse training needs
- Compiling a TNA report

2. Objectives & Training Methods

- Setting Training Objectives
- The importance of objectives
- Writing SMART training objectives
- Knowing the different methods of training
- Understand all types of training
- Develop confidence using a variety of training methods

3. Training Design & Delivery

- "Survival" skills needed to succeed in training
- Structuring your training course
- Using PowerPoint to impress your delegates
- Writing effective opening and closing sessions
- Keeping audiences of all sizes engaged
- How to deal with difficult delegates
- Presenting in a lively and professional manner
- Overcoming the nervousness and anxiety

4. Evaluation of Training

- Kirkpatrick's 4 levels of training
- Design your own evaluation forms
- Learn how to analyse the scope of an evaluation project
- Put together an evaluation plan
- Design evaluation mechanisms
- Learn how to gather evaluation data

How Will I Learn?

DCM Learning provide two learning options for you to choose from;

Option 1 Remote Classroom learning is delivered over 3 consecutive days via zoom, live-streamed with our expert trainer alongside like-minded learners. Featuring breakout rooms, practical exercises and an opportunity to ask questions as you learn.

Option 2 Online self-paced learning is delivered via a dedicated online platform containing pre-recorded, self-study videos designed and recorded by our Senior Training Associate, Damian McCourt.

DCM Learning's FREE Membership

- Our membership programme is free and gives you access to lots of benefits

- As a member you will have access to 100+ free bitesized and 30 free one day courses on a variety of topics for personal development.

- Sign up to our membership programme and get discounted rates on our certified courses!

Join the 20,000+ DCM Members

100+
Members have access to 100's of free personal development courses

%
Members get discounted rates on DCM Certified Courses

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When Will I Learn?

Option 1 Remote Classroom Learning

The course will run from 9:30am to 15:00pm each day.

Month	Dates	Platform
January	12th-14th	*via Zoom*
February	9th-11th or 23rd-25th	*via Zoom*
March	9th-11th or 23rd-25th	*via Zoom*
April	6th-8th or 20th-22th	*via Zoom*
May	11th-13th or 25th-27th	*via Zoom*
June	8h-10th or 22nd-24th	*via Zoom*
July	20th-22nd or 6th-8th	*via Zoom*
August	10th-12th or 17th-19th	*via Zoom*
September	14th-16th or 28th-30th	*via Zoom*
October	12th-14th or 19th-21st	*via Zoom*
November	9th-11th or 23rd-25th	*via Zoom*
December	7th-9th	*via Zoom*

Live Q&A sessions hosted by our expert trainer

Full lifetime access to content

Quiz's designed to aid your learning

" I would recommend this course to anyone involved in delivering training because it will give you the additional tools to organise your training efficiently and deliver you training in a professional manner.

-Pamela Brooks, Operational Project Manager at Shannon Airport

When Will I Learn?

Option 2 Online Self-Paced Learning

You will be able to access the course via our dedicated online portal. The course content consists of pre-recorded videos with in-depth discussions, quiz's, exercises and practical examples.

You can work at your own pace and complete the course at a time that suits your schedule.

Our DCM Learning expert trainers and support staff are always on hand to answer any questions you may have.

Dates	Platform
Anytime	*via LMS*

Live Q&A sessions hosted by your trainer to resolve any queries you have.

Pause, rewind, skip and learn at your own pace.

Online Fillable course materials so there is no need for printing!

What Certificate Will I Get?

After completing this course and its assessments, you will be awarded a Train the Trainer certificate signed by DCMs associate training practitioners.

Meet Your Trainer

Damian McCourt

Learn Certified Train the Trainer from our well respected Training & Delivery Expert. Damian is a business professional with more than 25 years' experience in the financial and IT service sectors and is a highly experienced coach and consultant.

Specialities

- Train the Trainer
- Learning & Development
- Employee Engagement
- Performance Management
- Change Management
- Wellness & Wellbeing

Approach

Damian brings passion for training to every course he delivers, his resulting style is interactive and inclusive, which empowers learners to develop their skills and achieve great results.
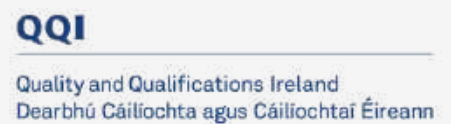
Expertise

- Degree in Humanities, psychology major
- Diploma in Mindfulness and Wellbeing, Psychology
- HDip Computer Sciences, Information Technology

Who Are
DCM Learning?

DCM Learning is a company that was established in 2013 providing courses to individuals and companies. DCM now have an online learning platform with over 20,000+ members who reap the benefit of more than 100 free bitesize sessions, 30 one day courses and 14 QQI-certified courses on offer.

We design fun, powerful experiences that have a profound and lasting impact on people and their careers, inspiring new ways of thinking, building critical capabilities and unleashing business success.

Meet the Team

What Do Our
Learners Say?

DCM Learning offers the advantage of learning from professionals with over 10+ years' experience in Training & Delivery and who have taught the course to some of the world's leading brands.

> I found the course to be really engaging the instructor was very knowledgeable and on hand to answer any questions and give feedback, there was a great mix of theory and practical exercises.

-Eleanor Sutton, Self Employed Learning Designer

The tutors were second to none, the tutorials were very engaging interesting and informative. They provide you with so much information and techniques which I found immensely helpful.

-Colm Branigan, Owner and Driving Instructor at Advanced Driving Ireland

> The course has provided me with a great insight and has helped me with working in the construction industry to develop my own courses and deliver them to workers on site. I couldn't recommend the course enough.

-Matthew Keane, Health and Safety Manager at TLI Group

Gain Your Certificate in Train the Trainer

Need more information? Contact our team today.

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